

ABSENTEE (BALLOTS) VOTING

1. Must be a member in good standing.

- A. Must be a current member at time of election, all dues up to date.

2. Application for absentee ballot

- A. Each member must request their own absentee ballot either in person or by mail. To request a ballot by mail, send a legal size, self-addressed, stamped envelope to the ABATE Membership Coordinator at P.O. Box 205, Freeport, IL 61032. Only 1 request per envelope.
- B. Member cannot request absentee ballot before October 1st.
- C. Nominations close at our November meeting therefore ballots will be available to mail or be picked up after that time.

3. Returning an absentee ballot

- A. Completed ballot can be placed into a plain envelope with the words "*Ballot Enclosed*" written on the outside of the envelope and sealed.
- B. This plain envelope can then be placed in second sealed envelope with postage attached and addressed to the Membership Coordinator at PO Box 205, Freeport, IL 61032. Requestors return address should also be on the outside envelope only.
- C. Completed ballots must be received by the membership coordinator by the last mail delivery date **BEFORE** our December meeting or turned in to the Membership Coordinator on the day of elections.

4. Membership Coordinator's responsibilities

- A. Make sure that the ballot envelope remains intact and sealed.
- B. Safeguard ALL absentee ballots and make sure that they are at the December meeting to be opened and counted.

5. Day of election

- A. Each person receiving a ballot shall be checked against our membership list for member in good standing status.
- B. Membership Coordinator shall insure that each person receives only one ballot.